




Applying to University 2021 entry – what do I need to do?

What do I need to do?	How do I do that?	When do I do it?	Completed?	
Online research into courses and Universities	<p>Look up undergraduate courses on university websites, check out the entry requirements for each course. To help you with your research check out these websites:</p> <p>The Uni Guide (new) https://www.theuniguide.co.uk</p> <p>Check out UCAS https://www.ucas.com/</p> <p>Checkout Whatuni https://www.whatuni.com/</p> <p>Check out The Guardian's university guide and league tables (no subscription required) https://www.theguardian.com/education/universityguide</p> <p>Check out The Times university guide and league tables (subscription to The Times required) https://www.thetimes.co.uk/article/good-university-guide-in-fp6dzs7wn</p> <p>(Also Look out for Sunday Times University Guide supplement that comes out at the end of September in The Sunday Times)</p>	As soon as possible!	<input type="checkbox"/>	
Early applicants (medicine, dentistry, Veterinary and Oxbridge)	<p>ALL early applicants must check to see if they need to take any admission tests such as UK CAT, BMAT, LNAT etc http://www.admissionstesting.org/for-test-takers/</p>	If required, you must inform and register with Mr Warden asap!	<input type="checkbox"/>	
Sign up for the open days for the universities you are interested in going to	Go to the university websites to sign up for the open Days, you have to sign up even for the virtual ones	Open days are from June To October, St Andrews has couple in April	<input type="checkbox"/>	
Put the open day dates into your diary				
Decide on your final university courses (maximum of 5, 4 if medicine, veterinary dentistry) Take note of the UCAS codes for the courses from the university websites	<p>Final choices are:</p> <ol style="list-style-type: none"> 1) 2) 3) 4) 5) 	<p>UCAS Code</p> <ol style="list-style-type: none"> 1) 2) 3) 4) 5) 	<p>Decide well in time before Appropriate UCAS Deadlines:</p> <p>Early applicants-15th Oct 2020 6pm</p> <p>Non early applicants- 15th January 2021 6pm</p>	<input type="checkbox"/>

<p>Set up UCAS account online</p> <p>Set up UCAS Hub for all your research</p> <p>Start filling in your UCAS application form</p> <p>Youtube video on UCAS process</p>	<p>www.ucas.com Register for Undergraduate registration</p> <p>Take a note of your password - _____ Have a query? UCAS helpline: 0371468 0468</p> <p>https://www.ucas.com/ucas/undergraduate/apply-and-track/filling-your-ucas-undergraduate-application</p> <p>https://www.youtube.com/watch?v=Reng_WM7mTk</p>	<p>June onwards, if you set up UCAS account early, make sure you apply for 2021 entry</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
<p>Start writing your Personal Statement in Word</p> <p>When writing your Personal Statement remember this is what separates you from the next student , it's your one shot to convey all your achievements, interests, passions and suitability for the course to make the university admissions staff choose you!!</p>	<p>Watch this video from uni admission tutors for useful tips on writing a personal statement https://www.youtube.com/watch?v=Am66ndd-a_4</p> <p>This is advice from UCAS website on writing personal personal statements, includes a personal statement builder to help you construct your personal statement. https://www.ucas.com/undergraduate/applying-university/how-to-write-ucas-undergraduate-personal-statement Buy/borrow books on how to write a personal statement</p> <p>Remember personal statement is 4000 <u>characters</u> long</p> <p>Ask yourself, does my personal statement work for all 5 of my uni/course choices?</p>	<p>Early applicants (Oxbridge, vet, medicine & dentistry) Completed application Sent to school mentor by 30th October 2020</p> <p>Non early applicants 6th September 2020</p>	<p><input type="checkbox"/></p>
<p>Set up Track on UCAS website</p> <p>Take a note of Track password</p>	<p>Track is where you keep up to date with your UCAS application</p> <p>To set up Track you need your UCAS id which is on your welcome email from UCAS https://track.ucas.com/</p> <p>It is through Track that you find out if you have any offers</p>	<p>September onwards</p>	<p><input type="checkbox"/></p>

Find out who your assigned mentor is	You will be assigned a PSL mentor to help and support you through the process of applying to university	Assigned August	<input type="checkbox"/>
Finish online UCAS application and copy paste final personal statement into your application	<p>Ask a parent to double check your online application-easy to make mistakes with all those dropdowns!</p> <p>Once happy send your finalised application to your assigned mentor by appropriate school deadline date</p> <p>NOTE: You must have paid your UCAS application fee before you send your final application to your mentor. £20 single choice of university, £26 for more than one choice. UCAS conservatoire application fee is £26, if you also applying For non-conservatoire courses too you have to pay both application fees.</p>	<p>Early applicants: School deadline 6th September 2020 UCAS deadline 15th October 2020 6pm</p> <p>Non early applicants School deadline- 30th October 2020 Final UCAS Deadline- 15th January 2020 6pm</p>	<input type="checkbox"/>
Pay your UCAS application fee	<p>NOTE: You must have paid your UCAS application fee before you send your final application to your mentor. £20 single choice of university, £26 for more than one choice. UCAS conservatoire application fee is £26, if you also applying For non-conservatoire courses too you have to pay both application fees.</p>	<p>Final UCAS deadlines: Early applicants: 15th October 2020 by 6pm UCAS Conservatoire, Music 1 Oct 2020 by 6pm All other Conservatoire Courses 15th January 2021 Non early applicants: By 15th January 2021</p>	<input type="checkbox"/>
School send completed form to UCAS	<p>Your assigned mentor will let you know once your application has been sent off to UCAS.</p> <p>The school is aiming to have all applications sent to UCAS well in advance of the UCAS deadlines of 15th Oct and 15th January 2021</p>	<p>Final UCAS deadlines: Early applicants: 15th October 2020 by 6pm UCAS Conservatoire, Music 1 Oct 2020 by 6pm All other Conservatoire Courses 15th January 2021 Non early applicants: By 15th January 2021</p>	
Wait to hear from UCAS	<p>How will you hear if you have an offer? When a university has assessed your application, you will receive an email from UCAS advising you that there has been an update to Track. Track will tell you if you have an offer from a uni and whether it is conditional or unconditional or if you have been rejected</p>	<p>Anytime from when your Application submitted to UCAS until 5th May 2021, majority of students hear from all their unis by 31st March 2021</p>	

<p>Once you have received offers and heard from <u>all</u> the universities you applied to, you need to confirm your Firm and Insurance Choices on Track</p> <p><u>Warning:failure to confirm your choices by the appropriate dates will result in your offers being declined!</u></p>	<p>Sign into UCAS Track</p> <p>Note: once you have confirmed your choices on Track, you cannot change your mind! Not sure? Attend the Applicant days before you make your final decision.</p> <p>Received an unconditional offer for uni you want to go to? Still need to confirm this in Track but you don't need to add an Insurance choice</p> <p>https://www.theuniguide.co.uk/advice/ucas-application/firm-choice-replying-to-university-offers</p>	<p>Must be done by 5th May 2021 if you received all your offers <u>before</u> 31st March if you received an offer after 31st March, You need to reply by 4th June 2021</p>	
<p>Didn't receive any offers?</p>	<p>You can use UCAS Extra to look for additional courses that haven't been snapped up yet.</p> <p>If you are eligible for Extra you will see a button in your Choices section in Track that says "Add an extra choice"</p> <p>https://www.ucas.com/ucas/undergraduate/apply-and-track/t-your-application/extra-choices</p>	<p>Extra available from 25th February 2021 until early July</p>	
<p>Attend applicant days</p>	<p>You will receive an email from the universities you received an offer from asking you to attend an applicant day, they are like open days but much quieter!</p> <p>Need to confirm you want to attend</p> <p><i>Tip: Remember to make a note of all the accommodation you like or don't like!</i></p>	<p>Various dates</p>	
<p>Apply to SAAS</p> <p>SAAS Helpline : 0300 555 0505</p> <p>SAAS payments paid 7th each month September -May inc</p>	<p>Whether you have an unconditional or conditional offer you need to apply to SAAS to have your fees paid to your university in time and to request your student loan if you are not being self-funded.</p> <p>On the form just put your Firm choice university, if this changes on exam result day, please inform SAAS asap as your loan will not be released until the uni confirms your attendance at your university.</p> <p>If you are eligible for the basic £4750 loan you will receive £950 in September and £475 from October to May inc. Students studying elsewhere in the UK, you <u>borrow</u> the fees from SAAS if your fees are not being self-funded.</p>	<p>As early as possible to ensure your fees are paid and your loan is available in September.</p> <p>Note: Each year you have to apply to have your fees paid by 31st March and to apply for your loan, its <u>not automatic!</u> Miss the deadline and you may have to pay fees and</p>	

<p>Applying to SAAS cont....</p>	<p>Depending on your household income you might be entitled to free additional bursaries that do not need to be paid back. http://www.saas.gov.uk/ http://www.saas.gov.uk/forms/funding_guide.pdf</p> <p>Please also do research to see if you are entitled to any free additional bursaries, grants or scholarships, there are more than you think and if you don't ask you don't get! http://www.savesthestudent.org/student-finance/student-grants-bursaries-scholarships.html</p>	<p>miss out on your loan!!!</p>	
<p>SQA exam result day</p>	<p>Accepted an unconditional offer on Track, then today is not such a big day, just exam results for you however, if you have conditional offers then today is the day you find out which uni you are going to, your Firm or Insurance choice. Look up Track to confirm your place <i>Tip- If you just miss your conditional, check Track, the uni may still of accepted you.</i></p>	<p>Tuesday 3rd August 2021</p>	<input data-bbox="1870 560 1948 627" type="checkbox"/>
<p>Didn't get your Firm or Insurance choice uni? Consider Clearing to find a new course</p> <p>Call the Skills Development Scotland Helpline for clearing help and advice: 0808 100 8000</p>	<p>65000 students a year use Clearing to find a course, you can find available courses on Track or the uni websites. If you are eligible for Clearing you will see your clearing number in Track <i>Note: There will not be very many clearing places for Scottish students wishing to study in Scotland, this is mainly because the number of uni places offered to Scottish Students studying in Scotland is ring fenced because of the free tuition fees. However, there will be plenty of places elsewhere in the UK for you to consider, however you will be liable to pay fees of £9250 a year, these can be borrowed from SAAS Or you can take a GAP year and apply again next year.</i> https://www.theuniguide.co.uk/advice/clearing-results-day/the-survivors-guide-to-clearing</p>	<p>July to September (Clearing follows on from Extra)</p> <p>Remember don't delay, clearing places are on a first come basis!</p>	<input data-bbox="1881 831 1960 898" type="checkbox"/>
<p>Create your university account & applying for accommodation</p>	<p>Unconditional offer? You can obviously create your university account/email much earlier than those with a conditional offer. Your uni will usually email you with your student number which allows you</p>	<p>Once confirmed your Unconditional offer in Track</p>	<p>Create account</p> <input data-bbox="1870 1318 1948 1385" type="checkbox"/>

<p>Create your university account & Applying for accommodation cont.....</p>	<p>to create your student account and allows you access to your student portal. Processes do vary from uni to uni though</p> <p>Conditional offer? After exam results day you need to set up your university account as soon as the uni contacts you with your student number. Once this is done they will then email you when you can apply for your accommodation, if you haven't been able to do so already. Act quick, don't delay!</p> <p>Applying for Accommodation Each unis process for applying for accommodation varies many only let students with unconditional offers apply early, some unis let students apply to their Firm offer. Regardless of uni's process, they will contact you when you can apply, do not delay, accommodation applications are date stamped and processed in date order.</p> <p>ONCE YOU RECEIVE YOUR OFFER OF ACCOMMODATION YOU MUST ACCEPT IT WITHIN THE TIMESCALE (USUALLY A WEEK) OR YOU WILL <u>LOSE</u> YOUR ACCOMMODATION OFFER</p> <p>Not happy with your accommodation or got a query? Call accommodation services at your uni</p>	<p>Accommodation applications for unconditional offers and some Firm conditional offers usually start around April each uni varies. Rest will be after exam results day in August when conditional offers are confirmed.</p>	<p>Apply for accommodation</p> <p><input type="checkbox"/></p>
<p>Enrol</p>	<p>You need to enrol at your university before you arrive. This is done online, usually through your student account or portal.</p> <p>You also need to upload a photo for your student ID card Finally depending on your degree course, you need to choose your modules to study in your first year which are in addition to your degree subject modules. The uni will email you when you can enrol and choose your modules, if not, check the uni website for guidance under their new undergraduate processes.</p>	<p>Varies, timescales differ from uni to uni but before you go to uni</p>	<p>Enrol</p> <p><input type="checkbox"/></p> <p>Chosen modules</p> <p><input type="checkbox"/></p>
<p>Order your Fresher's week wristband</p>	<p>The majority of unis, offer a student wristband/golden ticket that allows you access to all the evening events in Freshers week, they also work out cheaper than buying individual tickets, but be quick, they tend to sell out quickly! Check out your uni's student union website for more info about Freshers week and what's on!</p>	<p>Varies but they usually go on sale after exam result days</p>	<p><input type="checkbox"/></p>

<p>Set up a student bank account</p>	<p>Make sure you set up a student bank account, either convert the one you have to a student account or open up a new one. Make sure SAAS have the right bank details. Look out for Freebies eg. Santander offer a free 4 year 16-25 Railcard worth £90 as an incentive. RBS offer a 4 year National Express /Scottish Citylink card http://www.moneysavingexpert.com/students/Student-bank-accounts</p>	<p>Anytime but you will probably need your uni email address to prove you are going to be a student</p>	<input data-bbox="1856 148 1933 215" type="checkbox"/>
<p>Freebies</p>	<p>Once you are a student you should be able to get discounts on just about everything! Sign up for Student Beans (free) https://www.studentbeans.com/ NUS Totum Extra (£12 a year) https://www.nus.org.uk/en/nus-extra/ My Unidays (free) https://www.myunidays.com/GB/en-GB?p=AQA</p>	<p>You can usually sign up once you have a uni email account.</p>	<input data-bbox="1856 440 1933 507" type="checkbox"/>
<p><u>Meningitis immunisation – Very important!</u></p>	<p>Students can be more susceptible to Meningitis, you should get your immunisation jab in S6, but if you miss it or unsure if you had it, go to your GP and they will print off a list of all your jabs and arrange it if need be</p> <p>Note: Remember when you get to uni to register with a local GP.</p>	<p>Anytime</p>	<input data-bbox="1856 759 1933 826" type="checkbox"/>